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**ABN:** 53 551 959 173

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Acting College Principal: Ms Julia Niamh

### **Box of Books – Booklist Orders**

Frequently Asked Questions

#### What is Box of Books?

Box of Books is both a booklist provider and a digital platform that allows students to easily access their textbooks digitally via their device. Box of Books is Australian owned and operated and supports hundreds of schools across the country. Box of Books offers both hard copy textbooks and digital alternatives.

#### How do I access the booklist?

All families can access the booklist online via the Box of Books Shop, or a PDF version is available on the College website.

#### Steps to order:

- 1. Visit <u>Box of Books</u> to create your parent/guardian account.
- 2. Add each student, nominating their school and year group.
- 3. Select the items you wish to purchase from the booklist shown.
- 4. Use the checkout to organise postage and payment.

#### What do I need to set up an account?

The easiest way to set up your account is by using your mobile phone number. After entering your number, you will receive an SMS verification code where you can then create an account under your name, and then add your students account. If you don't know your students school email address you can select 'not sure' which will allow you to proceed by adding the school (Lowanna College) and then your students name. This will then allow you to access the Lowanna College booklist. From there you can select the item(s) you wish to purchase, then checkout with your preferred payment method.

#### What if I don't know my students subjects yet?

Booklists are released early to allow parents/guardians to have additional time to create an account and preview the items. Subject confirmation is due to occur just prior to our Headstart Program which commences in December.

## What if I can't purchase the book prior to the Box of Books recommended date in December?

The book lists are open and live all year – as such, they will be open after Christmas, and throughout January. Where possible, Box of Books requests orders in December as it helps ensure publishers have sufficient stock so that all booklist orders can be filled on time.



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#### Can I get a hard copy of the booklist, for buying my stationery from a local store?

Yes, you can access a printed copy of the booklist from any of our Mini School offices or at the General Office (Reception). Alternatively, you can download a copy from our website, under 'Publications'.

#### What if I don't have internet access at home?

Please see the General Office who will help you to gain access.

#### Can I still purchase second-hand books?

Yes. As always, and as in previous years, please ensure the second-hand book you are purchasing is still current on the new booklist. Your student may still bring a hard copy second-hand book to school, similar to purchasing a new hard copy book from Box of Books.

#### What if my child doesn't have a laptop device for school?

If your student is coming into Year 7 in 2025, we encourage you to contact the school to discuss how we can support you, as the laptop device is an essential part of the future learning program.

#### What if my child doesn't want digital textbook(s)?

We have selected Box of Books as there is choice and flexibility in choosing a hard copy textbook, digital textbook, or both. This remains subject to what each publisher behind Box of Books (eg. Nelson, Cambridge, Pearson) make available, but in most cases, publishers are now offering both hard copy and digital versions of their books.

# The booklists includes the Casio Scientific Calculator for my students Maths class, but they already have a Texas Instrument Scientific Calculator (or another brand of scientific calculator)... is this okay?

Yes. Students will need a 'scientific calculator' for mathematics classes where indicated, but the specific brand can vary.

#### My question isn't here...

Please contact us at the college on (03) 5127 9200 and we'll be happy to help.